



DRAFT MEETING MINUTES
A&WMA - ONTARIO SECTION MEETING
Thursday, January 20, 2010

Meeting Attendees

Email address

Tony Van der Vooren (Director)	tony.vandervooren@amec.com
Ciara De Jong (Vice-Chair)	cdejong@toronto.ca
John Nicholson (Director) [on phone]	john.nicholson@ebccanada.com
Rob Stevens (Director)	rstevens@hgcengineering.com
Jennifer Ahluwalia (Director) [on phone]	Jahluwalia@Dillon.ca
Camille Taylor (Vice President) [on phone]	cstaylor@craworld.com
Nino Antadze (Director) [on phone]	nantadze@uwaterloo.ca
Tracy Hodges (President)	Tracy_Hodges@golder.com
Diane Freeman (Secretary)	dfreeman@craworld.com
Monika Greenfield (Director) [on phone]	Monika.Greenfield@valeinco.com
Paul Complin (Chair)	pcomplin@ortech.ca

Regrets:

Rosalinda Ahmed (Director)	Rosalinda.Ahmed@ontario.ca
Ian Borrell (Director)	iborrell@biorem.biz
Mario Pieries (Director)	mario.pieries@opg.com
Brian Bobbie (Treasurer)	BBobbie@altech-group.com
Sean Capstick (Director)	Sean_Capstick@golder.com
Dave Cmar (Director)	dcmar@dillon.ca

cc Minutes to: Stephanie Glyptis

sglyptis@awma.org

	<i>Item</i>	<i>Action</i>
	Quorum was present with a minimum of five Directors.	
1a	Confirmation of Minutes Moved: Ciara Seconded: Rob	Carried
1b	Confirmation of Agenda with the addition of an item related to the newsletter Move: Rob Seconded: Tracy	Carried
2a	Annual Conference Program 2011 <ul style="list-style-type: none"> • At this time, nothing has been set up or arranged • Steve Hart contacted Paul to follow up • Discussed that end of September/early October; Camille noted that the Ottawa Conference will be in an around the same time period • Ciara; Tracy; Tony; Paul; Rob; John are interested to be a part of the conference organizing committee • Need a person to be the primary conference organizer 	A Teleconference for the organizing committee will be set up by Tracy

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2b	<p>Breakfast Program Update</p> <ul style="list-style-type: none"> • KW Webinar and Breakfast Meeting is scheduled for December 8, 2010 and is Tim Krsel from MOE on Modernization of the Approvals Process. Looking to set up remote locations for calling in for this session. In Windsor, Sudbury and Hamilton. • Some discussion surrounding requesting technical papers to identify potential speakers occurred • Hamilton Breakfast Meeting: Tim from MOE is speaking the first week of February • Have some speakers lined up for subsequent months: John Willms; Dennis; Karen Clarke (Does not drive) from MOE Comprehensive Air Management System. 	<p>Recommend a Breakfast Meeting Teleconference to discuss Speakers</p>
3a	<p>Management: Nominating Committee:</p> <ul style="list-style-type: none"> • Five positions are up for election • The nominations committee need to make a recommendation on the size of the Board • The nominations notice will go out next year • Will use the A&WMA voting software from Pittsburgh 	<p>Tracy and John will have a call next week and send out a notice there after</p>
3b	<p>Newsletter:</p> <ul style="list-style-type: none"> • Will be sent out very soon • Will plan another get-together of newsletter writers early in February • Distribution list for the newsletters need to be received from Sean • Michael needs to be cc'd on the newsletter to ensure it is up loaded to the Website 	
3c	<p>Sections and Chapters Feedback:</p> <ul style="list-style-type: none"> • Tony and Brian are planning to attend in Florida next weekend • Tony is planning to stay and sit in on the A&WMA International Board Meeting • Brian will attend the Section and Chapters meeting only • There have been significant staff changes in Pittsburgh • Tony will provide an update at the next Ontario Section meeting • Annual Training in Pittsburgh April 8-10, 2011 	

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3d	Website: <ul style="list-style-type: none"> • Remember to send content to Michael at mtingle@ortech.ca whenever you have it. 	
4a	Outreach: Scholarships <ul style="list-style-type: none"> • Committee has worked very hard to make contact at all of the Universities/Colleges in Ontario and one high school application • Request for the Board to understand the Meeting format for February • Scholarship committee will recommend the 5 finalists by January 25, and they will be invited to present to the Board in February • Ciara offered Metro Hall for a meeting location • Recommend students present Before the Board Meeting starting at 11 am • Board will pay all of the travel costs for the five finalists • Recommend students have 5 minute presentation and 5 minutes for questions per applicant • After presentations we will make a decision • Invite applicants to stay for dinner • Three finalists will receive the scholarship 	
4b	Outreach: <ul style="list-style-type: none"> • Ottawa Chapter is discussing what they want to do together with the Ontario Section such as • Ontario Section would like to announce Ottawa meetings 	Camille
5	Other Business: <ul style="list-style-type: none"> • Tony provided a Presentation from A&WMA from leadership training. • Michael Tingle to look into using PayPal or similar application to allow for people to register on-line and pay in advance on-line 	
6	Meeting Adjourned	
	Next Meeting February 17, 2011 at Metro Hall March 24, 2011 at CRA Offices in Mississauga	Ciara to provide room details for Metro Hall