

## Ontario Air and Noise Best Practices Topics

June 2009, Revision 2

**Table 1 - Best Practices Topics to be Completed**

	<b>Topic</b>	<b>Comments</b>
1	Minimum Information Requirements for Emergency Power Equipment	Level of documentation and equipment specific criteria.
2	Credit Card Procedures – Confidentiality	How to maintain the confidentiality of credit card number through the application process?
3	Solvent Tank Emissions	Expand waste solvent storage tanks best practice to include all solvent tanks.
4	Application Tracking	How to track the status of your application?
5	Pre-Consultation	When to contact the local District Office?
6	Model Presentation	How refined models should be presented in an ESDM Report?
7	Minimum Information Requirements for Minor Amendments	How can changes to a Facility that has approval be highlighted to simplify MOE review and practice document control. What is the level of detail required? Separate checklist?
8	Facility With No Significant Sources	What is the level of detail required? (Note this topic may be moved to ACME list)
9	Understanding the Roles of Different EAAB Staff and submitting questions to EAAB	Who is responsible for what? Who do you call when you have questions?
10	Location for information not listed on the Applicant Worksheet	Listing of types of attachments that should be included with the application (i.e., control orders).
11	Minimum Documentation requirements for Flares	What documentation should be included?
12	Develop queue system to show applications process	Better process to check on progress as application moves through the system .
13	Negligible sources, including Table B-3 equipment in Section 9 approvals, use of other criteria	What supporting information must be included with an application package? (Paul Complin to track down list of

	<b>Topic</b>	<b>Comments</b>
	than vapour pressure for negligible sources	negligible items developed at previous meeting, can any of these be included as negligible sources?) What surrogate criteria such as boiling point etc. can be used when vapour pressure is not available?
14	Minimum Documentation requirements for Cooling Towers	What supporting information must be included with an application package?
15	Including conceptual noise control measures in Acoustic Assessment Reports	How to meet NPC Guideline requirements to show that facility can meet Noise limits prior to the development of a detailed noise action abatement plan .
16	Fees for comprehensive renewals	What is appropriate fee for comprehensive renewals?
17	Guidance for alternate standards	How to address alternate standards and approvals application requirements at the same time?
18	Secondary Noise Screening	Describe how secondary noise screening process can be used.

**Table 2 - Completed Best Practices Topics**

	<b>Version Number</b>	<b>Topic</b>	<b>Comments</b>	<b>For further information on this Best Practice contact</b>
1	1.0	Automotive Paint Spray Booths	Simplify process for CofA application for automotive paint spray booths	SRU Duty Officers 1-800-461-6290
2	1.0	Joint Facilities	How to handle sites with multiple operations/ Companies s.4 documentation	Best Practices Committee
3	1.1	Application Priority	What kind of projects are a priority for the MOE?	EAAB Duty Officers 1-800-461-6290
4	1.1	Waste Tank	How to calculate emissions from waste	Harvey Watson, DJA Environmental

		Emissions	solvent tanks	Consultants Inc. <a href="mailto:dja@djaenv.com">dja@djaenv.com</a>
5	1.1	Submission of e-copies of Materials	What electronic files should be included with an application to make the review easier	Darryl Chartrand, CH2M Hill <a href="mailto:Darryl.Chartrand@ch2m.com">Darryl.Chartrand@ch2m.com</a> Mike Jammer, Golder Associates Ltd. <a href="mailto:mjammer@golder.com">mjammer@golder.com</a>
6	1.1	Consistency in Equipment Descriptions	What is the level of detail required when applying for a specific piece of equipment?	Best Practices Committee
7	1.0	Landfill Gas	Follow the ACME guidance	EAAB Duty Officers 1-800-461-6290
8	1.0	O.Reg.346 Application	Follow the ACME guidance	EAAB Duty Officers 1-800-461-6290
9	1.0	Electronic File Submission for AERMOD Dispersion Modelling	What folder structure and electronic modelling files must be submitted with an Emission Summary and Dispersion Modelling Report or a Combined Modelling Monitoring Assessment for the Ministry of the Environment to review	Best Practices Committee